

FEDERAL UNIVERSITY OF TECHNOLOGY, OWERRI

P.M.B.1526 OWERRI

INVITATION TO TENDER FOR 2017 INTERNALLY GENERATED REVENUE PROJECTS

INTRODUCTION:

The Federal University of Technology, Owerri invites competent Contractors/Suppliers to Tender for the following:

Lot 1. Procurement and Installation of 100KVA and 50 KVA Cummins Engine generators

Lot 2. Procurement of vehicle

Lot 3. Procurement and Installation of Laptop/Desktop Computers

Lot 4. Procurement of Office Furniture

MANDATORY REQUIREMENTS (Original documents must be presented for sighting):

- (a) Evidence of incorporation with the Corporate Affairs Commission (CAC).
- (b) Current Tax Clearance Certificate for the past 3 years i.e. 2014, 2015 and 2016.
- (c) Current Certificate of Compliance issued by the National Pension Commission as evidence of compliance with the Pension Reform Act 2004.
- (d) Current Certificate of Compliance issued by Industrial Training Fund (ITF) in compliance with Section 6(2) of the ITF Amendment Act 2011.
- (e) Evidence of current registration on the national Database of Contractors, Consultants and Service Providers" by submission of interim Registration Report issued by BPP (Bureau of Public Procurement)

OTHER REQUIREMENTS:

- (a) List of similar and verifiable projects successfully executed by your company with locations, letters of award, completion certificates within the last 5 years.
- (b) Company Resume.
- (c) List and qualifications/CV 3rd Certificates of your staff who will execute the project
- (d) Bank Reference Letter/Bank support showing evidence of financial capacity to execute the contract.

COLLECTION OF BID DOCUMENTS/TENDER:

Contractors are to collect Financial Bid documents from the Office of the Ag. Head, Procurement Unit upon the payment of **N30,000,00** (Thirty thousand Naira) only to the FUTO Microfinance Bank and obtain receipt of payment and only qualified companies will have their Financial Bids opened.

SUBMISSION OF TECHNICAL AND FINANCIAL BID DOCUMENTS/OPENING:

Your Technical and Financial Bid Documents must be in two different sealed envelopes tagged "**Technical Bid**" and "**Financial Bid**," respectively with the company's name and must be placed in an envelope marked on the **top left-hand comer, the Project Name** and addressed to **The Vice-Chancellor, Federal University of Technology, Owerri, Imo State**. The Document should be dropped in a tamper proof box provided at the **General Office of the Procurement Unit Room 215, Senate Building**.

DEADLINE FOR SUBMISSION

The Document shall be submitted **not later than 12:00 noon, 31st July, 2017 as time is of essence**.

OPENING OF TENDER DOCUMENTS

The Bid documents shall be opened immediately after 12:00 noon of submission in the **University Council Chambers on the 31st July, 2017**. All bidders are expected to attend. Interested Members of the Public and Private Sector Professionals in the Construction Industries, Non-Governmental Organizations and Journalists are invited to witness the opening.

PLEASE NOTE:

- (a) The participation in the bid process does not guarantee any person the right to be selected or awarded any contract
- (b) That by the submission of tender documents, the University is neither committed nor obliged to award any contract to any Contractor/Supplier/Agency.
- (c) That this advertisement for invitation to tender should neither be misconstrued as commitment on the part of the University, nor should it entitle any Contractor/Firm to make any claims whatsoever and/or seek any indemnity from the University,
- (d) The University reserves the right to reject any or all bids of interest and to terminate the procurement process at any time without any liability to the University,
- (e) Any bid submitted after the closing time and date shall not be considered.

(f) If at any time during the procurement/construction process it is discovered that the submission made by any contractor is invalid/fake, the contractor will be automatically disqualified and the investment made so far in the project will be automatically voided.

ENQUIRIES:

All enquiries should be directed to the Ag. Head, Procurement Unit/Secretary to Tenders Board, Federal University of Technology, Owerri

Signed

Ag. Head, Procurement Unit/Secretary to the Tenders Board

Office of the Vice Chancellor

Federal University of Technology, Owerri